**This is the template for an 8.5” x 11” finished size booklet**

This template is oversized .25” to allow for bleed (images that run off the edge)

Green Line indicates where the booklet will trim to final size

**Red line indicates safe area. Do not place any important words or pictures beyond this area, because they may get trimmed off.**

**Delete this text box as well as both red and green lines before saving your final file**